



**STATE OF TENNESSEE
DEPARTMENT OF FINANCE AND ADMINISTRATION
AMENDMENT # 1
RFP # 317.03-141**

August 17, 2006

The subject RFP is hereby amended as follows.

A. The following RFP Schedule of Events updates or confirms scheduled RFP dates.

EVENT	TIME	DATE	UPDATED/ CONFIRMED
1. State Issues RFP		July 12, 2006	CONFIRMED
2. Disability Accommodation Request Deadline		July 19, 2006	CONFIRMED
3. Pre-proposal Conference	1:30 p.m.	July 25, 2006	CONFIRMED
4. Notice of Intent to Propose Deadline		July 27, 2006	CONFIRMED
5. Written Comments Deadline		August 3, 2006	CONFIRMED
6. State Responds to Written Comments		August 24, 2006	UPDATED
7. Second Round Written Comments Deadline		August 31, 2006	ADDED
8. State Responds to Second Round Written Comments		September 12, 2006	ADDED
9. Proposal Deadline	2:00 p.m. CDT	September 26, 2006	UPDATED
10. State Completes Technical Proposal Evaluations		October 10, 2006	UPDATED
11. State Opens Cost Proposals and Calculates Scores	9:00 a.m.	October 12, 2006	UPDATED
12. State Issues Evaluation Notice and Opens RFP Files for Public Inspection	9:00 a.m.	October 16, 2006	UPDATED
13. Contract Signing		October 27, 2006	UPDATED

14. Contract Signature Deadline		November 3, 2006	UPDATED
15. Performance Bond Deadline		November 3, 2006	UPDATED
16. Contract Start Date		November 13, 2006	UPDATED

Informational Notice 1 – In this amendment the State is:

- (1) amending several important dates throughout the RFP process; and**
- (2) adding a second round of Written Comments, to allow vendors a chance to ask additional questions, including those that may arise based on the forthcoming Amendment #2.**

B. Delete RFP Section 1.5.5 in its entirety and replace it with the following:

1.5.5 There are two opportunities for vendors to provide written comments and ask questions. In each case, the RFP Coordinator must receive all written comments, including questions and requests for clarification, no later than: (1) the Written Comments Deadline; or (2) Second Round Written Comments Deadline, whichever is applicable. These deadlines are detailed in the RFP Section 2, Schedule of Events.

C. Delete the first paragraph of RFP Section 1.8 in its entirety and replace it with the following:

A Pre-Proposal Conference will be held at the time and date detailed in the RFP Section 2, Schedule of Events. The purpose of the conference is to discuss the RFP scope of services. While questions will be entertained, the response to any question at the Pre-Proposal Conference shall be considered tentative and non-binding with regard to this RFP. Questions concerning the RFP should be submitted in writing prior to the Written Comments Deadline date, or prior to the Second Round Written Comments Deadline date, whichever is applicable, as detailed in the RFP Section 2, Schedule of Events. To ensure accurate, consistent responses to all known potential Proposers, the official response to questions will be issued by the State as described in RFP Sections 1.5, *et seq.*, above and on the dates detailed in the RFP Section 2, Schedule of Events.

D. Delete RFP Section 4.1 in its entirety and replace it with the following:

4.1 Proposer Required Review and Waiver of Objections

Each Proposer must carefully review this RFP and all attachments, including but not limited to the *pro forma* contract, for comments, questions, defects, objections, or any other matter requiring clarification or correction (collectively called “comments”). Comments concerning RFP objections must be made in writing and received by the State no later than the Second Round Written Comments Deadline detailed in the RFP Section 2, Schedule of Events. This will allow issuance of any necessary amendments and help prevent the opening of defective proposals upon which contract award could not be made.

Protests based on any objection shall be considered waived and invalid if these comments/objections have not been brought to the attention of the State, in writing, by the Second Round Written Comments Deadline.